



# COMMISSION REGULAR MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Bill Bryant  
John Creighton  
Rob Holland  
Gael Tarleton

## Chief Executive Officer

Tay Yoshitani

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## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Port of Seattle  
Commission Chambers  
Pier 69, 2711 Alaskan Way  
Seattle, Washington 98111

## REGULAR MEETING

**Please note: The policy roundtable will be held immediately following approval of the unanimous consent calendar**

**Date: January 8, 2013**

## ORDER OF BUSINESS

- 12:00 noon 1. Call to Order  
Recess to:
2. Executive Session, if necessary\*
- 1:00 p.m. Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar\*\*
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

## 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES - Please refer to the unanimous consent calendar.

## 4. SPECIAL ORDER OF BUSINESS

- a. Election of Officers.
- b. Commission Activities Report. ([memo enclosed](#))

## 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice:** *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- a. Approval of the minutes of the regular meeting of October 9, 2012, and the special meeting of October 23, 2012.
- b. Authorization (1) for the Chief Executive Officer to execute a major works construction contract in the amount of \$666,300 to relocate several Port utilities in advance of and to accommodate Sound Transit's South Link project due to bids exceeding the engineer's estimate by at least 10 percent and (2) request a budget increase of \$220,000 for a revised project budget of \$1,170,000. All costs associated with this work are expected to be reimbursed in full by Sound Transit consistent with the memorandum of agreement dated August 15, 2012. ([memo enclosed](#))

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- c. Authorization for the Chief Executive Officer to advertise for bids and award and execute a major construction contract for the North End Main Terminal Roof Replacement Project at Seattle-Tacoma International Airport for an estimated cost of \$3,669,000. The total project cost is estimated at \$4,770,000 (CIP #C800459). ([memo](#) and [attachment](#) enclosed)
- d. Authorization for the Chief Executive Officer to issue Change Order No. 7 for Contract MC-0317155, Exterior Gates and Airfield Improvement Projects at Seattle-Tacoma International Airport to add 109 calendar days to the contract duration. There is no funding associated with this request. ([memo](#) enclosed)
- e. Authorization for the Chief Executive Officer to execute a Memorandum of Understanding between the Port of Seattle and the Teamsters Local Union No. 117, representing Rental Car Facility Bus Drivers, establishing shift start and stop times. There is no estimated increased cost to the Port. ([memo](#) and [attachment](#) enclosed)

**PUBLIC TESTIMONY:** The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- a. Motion of the Port of Seattle Commission concerning the At-Berth Clean Fuels Program. ([motion](#) enclosed)
- b. First and Second Reading and Final Passage of Resolution No. 3673: A Resolution of the Port Commission of the Port of Seattle amending Resolution No. 3611, as amended by Resolution No. 3672, the Seattle Port Commission Bylaws, regarding the appointment of an interim Port Commissioner in the event of a vacancy in the office of Port Commissioner. ([memo](#), [resolution](#), [redline](#), and [attachments](#) enclosed)
- c. Authorization for the Chief Executive Officer to proceed with the design of the Security Exit Lane Breach Control-Phase 2 project at Seattle-Tacoma International Airport. This authorization is for \$590,000 and the total estimated project cost is \$3,750,000 (CIP #C800605). ([memo](#), [attachment 1](#), and [attachment 2](#) enclosed)

**7. STAFF BRIEFINGS**

- a. Tourism program briefing. ([memo](#) and [PowerPoint](#) enclosed)
- b. Future Baggage Handling at Seattle-Tacoma International Airport. ([memo](#) and [PowerPoint](#) enclosed, video available upon request)

**8. NEW BUSINESS****9. POLICY ROUNDTABLE (WILL BE HELD BEFORE PUBLIC TESTIMONY)**

- a. Port of Seattle Roundtable on industrial business growth. ([memo](#) enclosed)

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.